

Privacy policy

De Villiers Surveyors Ltd respects your right to privacy. This Privacy Notice describes how we collect, share and use personal information about you, or that you provide to us, will be processed by De Villiers Surveyors Ltd.

When you visit this website, you are accepting and consenting to the practices described in this policy.

For the purpose of the Data Protection Act 1998 (Act), the data controller is De Villiers Surveyors Ltd Ltd, a company registered in England and Wales under company number 491894 with its registered office at Unit 1, Cavendish Works, 197 Burnt Oak Broadway, Edgware, Middlesex, England, HA8 5EH.

Our nominated representative for the purpose of the Act is James Perris BSc MRICS.

What data do we collect?

Information you give us.

From time to time you will be asked to submit your personal information online via a form in order to receive, interact or */benefit from services on our websites. For example, registering for an event, completion of a pop-up data request digital form, downloading information, requesting a quote, making an enquiry or updating your preferences. You may also provide your personal information offline, in order for us to service you with quotations, make telephone contact and occasionally email you with value-added content and promotional material which may be of interest to you and your business. By providing your personal information, you enable De Villiers Surveyors Ltd to provide you with the services you require, and to make contact with you under Legitimate Interest to gain necessary permissions to communicate with you. De Villiers Surveyors Ltd are committed to ensuring that the information we collect and use is appropriate for this purpose, and will process (collect, store and use) the information you provide in a manner compatible with the governing data protection laws. De Villiers Surveyors Ltd will endeavour to keep your information accurate and up to date, and not retain for longer than is necessary.

Information we collect from you.

When you visit our websites, we may collect certain information automatically from your device and IP address. In some countries, including

countries in the European Economic Area, some of this information may be considered personal information under applicable data protection laws.

Our website uses Google Analytics to collect information about how visitors use our website. Specifically, the information we collect automatically may include information like your IP address, device type, browser-type, broad geographic location (e.g. country or city-level location) and other technical information. We may also collect information about how your device has interacted with our website, including the pages accessed and links clicked.

Collecting this information enables us to better understand the visitors who come to our Website, where they come from, and what content on our Website is of interest to them. We use this information to improve the quality and relevance of the digital services that we provide. All data is anonymised at the point of collection.

Some of this information may be collected using cookies and similar tracking technology.

Information we receive from other sources.

This is information that we receive about you if you use any of the other websites we operate. In this case we will have informed you when we collected that data if we intend to share those data internally. We will also have told you for what purpose we will share your data.

This also includes information that we receive from third parties, such as business partners, sub-contractors in technical services, advertising networks, analytics providers, and search information providers and so on. We will notify you when we receive information about you from them and the purposes for which we intend to use that information.

Social Media platforms

We operate social media platforms. These platforms are, in most cases, operated outside of the EU and do not comply with current Data Privacy Act and subsequent GDPR provision although they may well conform to the U.S Privacy Shield protocol.

It is our process and protocol that any personally identifiable data gathered on these platforms is only in response to users interacting out of their own preference with our marketing pages. The contact is deemed as a legitimate business enquiry. The personal contact data is removed from the site once the enquiry is processed or the user has requested so.

Legal Basis for Processing Your Personal Data

If you are a visitor from the European Economic Area, our legal basis for collecting and using the personal information described above will depend on the personal information concerned and the specific context in which we collect it.

We will normally collect personal information from you only where we have your consent to do so, where we need the personal information to perform a contract with you, or where the processing is in our legitimate interests to promote the testing, consulting, information, and compliance services and/or products offered by De Villiers Surveyors Ltd.

We may have other legitimate interests and if appropriate, we will make it clear to you at the relevant time what those legitimate interests are. Where we do process your information in reliance on our legitimate interests, we will consider any consequences or impact it may have on you and will not rely on legitimate interests grounds if we think that our interests are outweighed by any negative impact the activities may have on you.

In some cases, we may also have a legal obligation to collect personal information from you or may otherwise need the personal information to protect your vital interests or those of another person.

Consent

Through agreeing to this privacy notice you are consenting to De Villiers Surveyors Ltd processing your personal data for the purposes outlined. You can withdraw consent at any time by emailing us at info@devilliers-surveyors.co.uk

Will De Villiers Surveyors Ltd share my data?

- De Villiers Surveyors Ltd may transfer your personal information to a third party exclusively to process work on its behalf. De Villiers Surveyors Ltd requires these parties to agree to process this information based on our instructions and requirements consistent with this Privacy Notice and the governing Data Protection Law.
- De Villiers Surveyors Ltd does not broker information gained through an engagement without your consent. However, De Villiers Surveyors Ltd may disclose personal information to meet legal obligations, regulations or valid governmental request.
- De Villiers Surveyors Ltd may also enforce its terms and conditions, including investigating potential violations of its terms and conditions to

detect, prevent, or mitigate fraud or security or technical issues; or to protect against imminent harm to the rights, property or safety of De Villiers Surveyors Ltd, its clients and or the wider community.

How will De Villiers Surveyors Ltd protect my data and keep it secure?

De Villiers Surveyors Ltd follows strict procedures to ensure that your personal and financial information remain secure. To prevent unauthorised access or disclosure of your information, we have put in place stringent security and best practice processes to ensure that your information is protected online.

How long will De Villiers Surveyors Ltd keep my data for?

De Villiers Surveyors Ltd retain personal information we collect from you where we have an ongoing legitimate business need to do so (for example, to provide you with a service you have requested or to comply with applicable legal, tax or accounting requirements).

De Villiers Surveyors Ltd will only retain your personal information for as long as necessary to fulfil the purposes for which we collected it and in accordance with the time periods found in our Data Retention Policy. You can request a copy of the Data Retention Policy by emailing us at info@devilliers-surveyors.co.uk

Your Legal Data Protection Rights

At any point while we are in possession of or processing your personal data, you, the data subject, have the following rights.

If you wish to correct or update of your personal information, you can do so at any time by contacting us at info@devilliers-surveyors.co.uk

You have the right to request that we delete all information that we hold about you, and the right to request a copy of the data we hold on you via a formal Subject Access Request. You can do so at any time by contacting us at info@devilliers-surveyors.co.uk

If you are a resident within the EEA, you can object to processing of your personal information, ask us to restrict processing of your personal information or request portability of your personal information. You can exercise these rights by contacting us at info@devilliers-surveyors.co.uk

You have the right to opt-out of marketing communications we send you at any time. You can exercise this right by clicking on the “unsubscribe” or “opt-out” link in the marketing e-mails we send you. To opt-out of other forms of marketing (such as postal marketing or telemarketing), then please contact us at info@devilliers-surveyors.co.uk

If we collect and process your personal information with your consent then you can withdraw your consent at any time. Withdrawing your consent will not affect the lawfulness of any processing we conducted prior to your withdrawal, nor will it affect processing of your personal information conducted in reliance on lawful processing grounds other than consent.

All of the above requests will be forwarded on should there be a third party involved in the processing of your personal data. In the event that De Villiers Surveyors Ltd refuses your request under rights of access, we will provide you with a reason as to why, which you have a right to legally challenge.

Complaints

In the event that you wish to make a complaint about how your personal data is being processed by De Villiers Surveyors Ltd (or third parties as described above), or how your complaint has been handled, you can contact us at info@devilliers-surveyors.co.uk or at the postal addresses listed below. If you do not get a response within 30 days, you are entitled to complain direct to the United Kingdom’s Supervisory Authority, The Information Commissioner’s Office (ICO).

Written requests to the Data Protection Representative may be sent to:

De Villiers Surveyors Ltd
Unit 1, Cavendish Works
197 Burnt Oak Broadway
Edgware
HA8 5EH

The Information Commissioner’s Office (ICO)

Wycliffe House
Water Lane

De Villiers Surveyors Ltd will respond to all requests we receive from individuals wishing to exercise their data protection rights in accordance with



applicable data protection laws.